

PTFA Meeting

Wednesday November 8th at 2pm

Present– Lorraine Squire, Alex Daniels, Linda Keane and Caroline Debus.

Apologies – Samantha Wasilewski, Gemma Lane, Anita Paris, Kate Hassall, Becky Packham and Andrea Dunwoody.

Minutes – Lorraine Squire

Events and meetings planned for the year

All dates for the coming year have been planned and agreed with school until July. We have tried to gage a range of different activities, including discos, movie nights, family and children related events as well as social evening for the adults. A copy will be placed on the website under the PTFA page.

We will continue to advertise events through posters, school face book page and the school newsletter.

It is hoped that by having all events planned for the academic year we can recruit parent support for specific events.

Funding requests

A request for a Victorian style Lamp for outside of the school reception was received from Kay Hawkins. The core committee agreed to this purchase as an immediate decision was required prior to the next scheduled meeting. The cost of the lamp was £150. It was agreed that Kay does a tremendous job making the school look special at Christmas and that many positive comments were received the last 2 years. The lamp will be placed at the front of the school to enhance our Christmas decorations and will also be used for the children to sing their Christmas carols around. The PTFA extend their thanks to Kay for her support during the year.

A request for new guided reading materials has been received from Sally Philpot, which will directly benefit all children in the school and her application is supported by staff members following a recent training. This will cost approximately £100 per class. There are funds available which were set aside for literacy visitors and inspiring activities. We already have a literacy visitor booked for January, the meeting agreed to fund this request with the remaining funds.

Library Books

Linda is looking into a grant for new library books of which applications are more favourable if supported by the schools PTFA. Lorraine and Linda to look at this together and make an appropriate application in the new year.

Christmas Fayre

7 External stalls have been booked at £10 a table – all enquiries have been directed through the PTFA email address and agreed with Lorraine.

Year 6 are going to hold an enterprise stall specifically fundraising for their new end of year celebration / event.

The school council have agreed to run a stall

Mrs Keyser has offered to organise the reindeer food stall.

Kate has agreed to cook mince pies and shortbread for the refreshments stall.

Kate H and Nicola have agreed to organise the games stalls and would like to use the music room. Linda will check if this is possible and if so what time it can be available from.

Other stalls to be organised.

Tombola

Refreshments

Raffle

Lucky Dip

Cake Stalls

Glass jars

Text to be resent to parents asking for donations.

Lorraine and Samantha to approach individuals directly regarding helping on specific stalls. Plans will be finalised on Monday 20th November and risk assessments will prepared and sent to Miss Moon for approval.

Other offers of help already received include Anita, Samantha, Lorraine, Alex, Nicola, Kate, Asya.

Christmas Disco

Linda to ask Callumn to do the disco on 7th December.

Linda will print 2 sets of tickets for the disco which will be numbered and sold by the PTFA a week before the event.

Father Christmas has already agreed to attend and will be handing out gifts again this year.

Sweets, Presents and gift wrap to be purchased and tickets will be inclusive at £5 as last year.

Parent helpers for both disco's to be recruited.

Bags2school

Bag2school bags have been delivered and will be collected on Wednesday 6th December. Parents can return bags on Monday 4th and Tuesday 5th. Bags to be given out the last week of November, a note has been prepared by Lorraine to sent to parents with the school newsletter about collections etc.

Bike ability

The PTFA would like to support the school in providing the bike ability / cycling proficiency course again at school for year 6 students.

We would need volunteers to commit to this project and undergo the necessary training to provide this. Lorraine will appeal for volunteers via the different communication methods used to see if this is a viable. To be discussed at the next meeting.

We also discussed the Footsteps training that used to be offered which is the pedestrian version of bike ability.

Hoodies

Discussion held around the price of hoodies and their value to our children as prices appears to have increased this year. Linda will continue to seek prices from alternative providers to ensure the best deal. Lorraine felt that it was important that we continue to offer these to our leavers for as long as it remains financially viable for us to do so.

Charitable Status

In order to apply for other streams of funding available to schools it is felt that it would be beneficial for the PTFA to register for charitable status. Lorraine is to look at this with advice from our membership organisation PTA UK. Committee members not present will have opportunity to feedback their views before Lorraine moves forward with this change. If a conflict of opinions occurs then we will bring it to vote at the next evening meeting.

AOB

Parking outside school

Discussion held about the parking issues outside of school on the keep clear areas. Linda will speak to Neil to see if the PTFA can support the school to manage this problem. Suggestions were once a month volunteer parents helping to monitor and report.

Next Meeting Monday 15th January at 7pm