Vacancy for School Catering Assistant

Our enthusiastic and hard working kitchen team are looking for a new member of staff as one of our long serving members of staff is leaving. This is an important role as our kitchen staff are a key part of our school team.

You would work five days a week, from 8.30 am until 1.30 pm Monday to Friday during term times. You would be expected to work up to 2 INSET days to help our Cook set up the kitchen for the new term. You will be working as part of a small team of 4. You will assist the cook with the planning, preparation, quality and presentation of food for approximately 250 meals a day.

Key skills include:
- Previous experience of working in catering, ideally in an education, residential, commercial setting or similar.
- Experience of health & Safety and food safety requirements.
- City & Guilds or NVQ level 1, or equivalent in a relevant qualification or comparable experience.

Please see the attached job description for further details.

If you feel you could fulfil this role please contact Linda Keane (School Business Manager) on sbm@st-leonards.oxon.sch.uk or by telephoning 01295 262507 for more information. Due to our safer recruitment procedures C.V.s will not be accepted. Please complete our Support Staff application form which should be returned by email to sbm@st-leonards.oxon.sch.uk

- Closing date: 9am 14/10/19
- Interview Date(s): To be confirmed
- Job Start Date: as required
- Contract / Hours: Permanent, Part-time
- Salary Type: Support Staff
- Salary Details: £9.00 per hour
- Hours of Work: 8.30-1.30 Monday to Friday
- Location of Role: based at school
- Contact e-mail address: sbm@st-leonards.oxon.sch.uk

Visits to the school or informal discussion about the post would be very welcome. Please telephone our School Business Manager, Mrs Keane on 01295 262507, for an appointment or more details.

Oxfordshire Schools are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that requires applicants to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All cases are considered confidentially and according to the nature of the role and information disclosed.