

## SAFEGUARDING AT ST LEONARD'S



All staff at St Leonard's CE Primary School have had training in child protection and safeguarding procedures. This training is updated regularly in response to on-going changes in legislation.

We are vigilant in ensuring that all our staff have an up to date check with the DBS (Disclosure and Barring Service) (formerly CRB). Teaching certificates and references are checked before employment and prohibition notices.

**Neil Blackwell, Headteacher**, is the Designated Safeguarding Lead for the school. In his absence **Sally Philpott, Assistant Headteacher, Sarah Moon, Deputy Headteacher and Caroline Debus, Assistant Headteacher, are the Deputy Designated Safeguarding Leads**. Any safeguarding concerns should be raised with these members of staff. Reverend Sue Burchell is the Governor with responsibility for safeguarding. Sally Philpott is the **Designated Person for Looked After Children**.

The school works closely with outside agencies including other local schools, the Health Authority and Social Care. Referrals will be made where we feel that a child is at risk of, or has experienced, significant harm.

The school's Safeguarding and Child Protection Policy can be found by clicking [here](#). It is subject to annual review and includes sections related to radicalisation, child sexual exploitation (CSE), female genital mutilation (FGM) and children missing from education. Absences from school will be investigated and we will text home after 9.00 am on the first day of absence if we are not contacted. Persistent absence and long unexplained absences will also be challenged.

Giving children skills to help them manage risks is paramount. The school's Online Safety Policy can be found [here](#) and there is information for parents within Learning Links and at <https://www.thinkuknow.co.uk>. The school's Anti-Bullying policy can be found [here](#).

## SITE SECURITY

We endeavour to make our premises as safe and secure as is reasonably possible. Visitors must sign in and have their ID checked at the main reception of the building before gaining entry and there are key pads to gain entry on all other external doors. There is secure fencing around the school site.

Electronic registers are kept of children and staff so that we can account for all individuals in the event of evacuation for emergency. There is a lockdown procedure should there ever be concerns about children's safety outside or within the building.

Children's health and safety is our first concern and our school site is risk-assessed on an on-going basis so that any potential hazards are alleviated or minimised to acceptable limits. Children are adequately supervised at all times and there is first aid provision available at all times from fully trained staff.

## USE OF PHOTOGRAPHS, VIDEOS AND RECORDINGS IN SCHOOL

It is the school's policy to ensure that these materials are used sensitively. If parents do not wish their children to appear in photographs or videos they should inform the school in writing and a confidential list will be kept in school. A reminder of the school's policy will be sent each year to parents and carers allowing them to update their preferences. Similarly, there may be occasions when local newspapers wish to publish photographs. If you do not wish your child to be shown or named please let the school know.