



Overthorpe Road, Banbury, Oxon, OX16 4SB  
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Tel; 01295 262507

1 September 2020

Dear parent / carer

I hope that you have had a happy and healthy summer. We are very much looking forward to welcoming you and your children back to school this week and, based upon the successful partial return in June and July, we are confident that the full return to school will be successful and enjoyable, and most of all, safe.

Please find attached a letter to all parents from Oxfordshire County Council and our updated risk assessment. These can also be found on the School Facebook page and the School website together with the letter which we sent you about September opening in July.

**In summary:**

Year 1 to Year 6 will all return to school this **Thursday, 3 September.**

Reception and Nursery children will begin school full-time on **Monday 7 September.**

**Arrival times**

In order to reduce footfall we will stagger the start and finish of the day. Parents and children should minimise contact and maintain social distancing as much as possible outside, and wait on the playground. Please do not enter the school buildings.

Please can one adult bring your child to school. To minimise unnecessary social contact do not let them walk to school on their own. The government recommends against taking public transport or car sharing.

Nursery morning children are to arrive at 8.30am via the main gate.

Reception children are to arrive at 8.30am via the main gate.

Year 1 children are to arrive at 8.30am via the KS1 gate by Howard Road park.

Year 2 children are to arrive at 8.40am via the KS1 gate by Howard Road park.

Year 3 and 4 children are to arrive at 8.40am via the KS2 playground gate.

Year 5 and 6 children are to arrive at 8.50am via the KS2 playground gate.

Nursery afternoon sessions start at 12.15pm

**Collection times**

Please can parents wait on the relevant playground.

Reception children are to be collected at 2.45pm via the main gate.

Headteacher; Mr N Blackwell BSc NPQH



Year 1 children are to be collected at 2.50pm via the KS1 gate by Howard Road park.

Year 2 children are to be collected at 3.00pm via the KS1 gate by Howard Road park.

Year 3 and 4 children are to be collected at 3.00pm via the KS2 playground gate.

Year 5 and 6 children are to be collected at 3.10pm via the KS2 playground gate.

Nursery afternoon children are to be collected at 3.15pm via the main gate.

There will be no early finish on Fridays as there was last term.

### **School Uniform**

Children should wear school uniform on their return to school. Please bring a pair of trainers for outdoor PE and indoor shoes should be worn as usual. There is no need for PE kit during the first term.

### **Masks**

At the moment children and staff are NOT expected to wear face masks or any other protective clothing.

### **Hygiene**

There will be additional cleaning and hand washing routines each day and children will be advised to frequently wash their hands to reduce risk of infection. We will follow the “catch it, bin it, kill it” advice for coughs and sneezes.

### **Meals at school**

Hot school dinners will be provided as usual and these should be booked in the usual way. A packed lunch may be brought instead. Hot dinners are eaten in class groups in the school hall, with staggered sittings and regular sanitising in between. Key Stage 2 packed lunches will be eaten in their classroom bubbles.

### **Belongings**

Children should bring the minimum to school, unless advised by their teacher. They should not bring a pencil case to school as their own personal equipment will be provided in the classroom. They should also not bring any toys from home into school and unfortunately we will not be able to give out birthday sweets until further notice.

### **Attendance**

Government guidance states that “it is vital for all children to return to school to minimise the longer-term impact of the pandemic on children’s education, wellbeing and wider development”. School attendance will therefore be **mandatory** again from the beginning of the autumn term.

### **In case of illness**

Please advise school of any absence as soon as possible. **Do not send children to school who are displaying any symptoms of coronavirus.** You should get a test which can be booked online through NHS testing and tracing for coronavirus <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-an-antigen-test-to-check-if-you-have-coronavirus/> **You must inform school immediately of the results of the test, and self-isolate if positive.**

**If a child or adult has a positive test we will inform Public Health England and follow their advice about the other children in the bubble.**

Headteacher; Mr N Blackwell BSc NPQH



If a child becomes ill at school then we will move them to the medical room and ask you to collect, using the emergency numbers which we have for you. **Please advise us if your telephone numbers have changed.**

### Queries

To avoid contact in the office or classroom please telephone if you have a question, 01295 262507, or use email [office.3262@st-leonards.oxon.sch.uk](mailto:office.3262@st-leonards.oxon.sch.uk) and your message will be forwarded on to the best person to help.

### Community

There's no doubt that the last few months have been a challenge to everyone and our Recovery Curriculum is in place to make sure that children feel safe and welcome at school and ready to learn.

A little anxiety is entirely understandable after such a long time and we hope that you will talk with us if you are struggling. You will not be the only one and our goal is to make sure that you and your family all feel comfortable as soon as possible.

Our School community really pulled together in the summer term, whether at school or at home, and I have no doubt that we can build on that and continue to prepare children the best we can for "life in all its fullness" and another successful year.

My best wishes to you all

*Neil Blackwell*

Head Teacher

Headteacher; Mr N Blackwell BSc NPQH

